Mandeville Primary School

West Road, Sawbridgeworth, Hertfordshire, CM21 0BL
01279 723737 www.mandeville221.herts.sch.uk
admin@mandeville221.herts.sch.uk
office@mandeville221.herts.sch.uk

6th November 2026

Dear Parents/Carers

Welcome back to the second half of the autumn term. I hope that you had a wonderful week and were able to enjoy some quality time with family and friends.

Staffing: We are delighted to welcome Ms Menicou to Mandeville, who has joined our Year 6 team as a Learning Support Assistant. Mrs Madden is now working full-time as a Learning Support Assistant in Key Stage 1. We are also pleased that Mrs Heikal and Miss Maslanka have joined our SEN Learning Support Assistant team. I am sure you will join me in wishing them all well in their new roles.

Attendance: Please see the following link from the Department for Education, which offers advice on how to support good school attendance.
Tips for how parents can support with good attendance in primary school
If there are any circumstances affecting your child's attendance, or if you feel additional support would be helpful, please do not hesitate to contact us.

Online Safety Newsletter: Please see the attached HFL Online Safety Newsletter. This edition includes information on setting screen time, AI, gaming and livestreaming.

Health Protection Update: Please also find attached the 'Schools Health Protection Update', produced by Hertfordshire County Council.

Admissions: Applications for Reception places for September 2027 are now open through Hertfordshire County Council's online application system. The deadline for on-time applications is 15th January 2027. We strongly encourage families to apply before this deadline, as late applications are considered after on-time applications and may reduce the likelihood of securing a preferred school.
https://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/primary-junior-and-middle-schools/primary-junior-and-middle-school-places.aspx

Library: 'My First Library Adventure' is back for its fourth year! This wonderful initiative encourages Reception children and their families to visit their local Hertfordshire library and discover the fantastic range of books available. Running until Saturday 19th December, it aims to inspire a love of reading from an early age.

Bishop's Stortford Food Bank: Thank you to everyone who generously contributed to our Harvest collection. We received a lovely message from Bishop's Stortford Food Bank thanking our school community for its support. Donations will help the Food Bank continue providing much-needed assistance to more than 40 local people each week. Your kindness and generosity are greatly appreciated.

Community: Please see the link below to The Sawbridgeworth Flyer. This month's edition includes community news and a number of local upcoming events which may be of interest to families.
https://www.flyeronline.co.uk/the-sawbridgeworth-flyer-magazine-november-26/

We have a busy and exciting half-term ahead, with lots of opportunities for the children to learn, celebrate and come together as a school community. I look forward to sharing these special moments with you over the coming weeks.

Yours faithfully

Miss Kara Hales
Headteacher